

# C2 committee meeting

Tuesday February 3<sup>rd</sup> 2015

## **Members present:**

Julie Norrie  
Jason Bayer  
Nadine Freisen  
Jennifer Corkum  
Val Hanson  
Sara Sainio  
Michelle Dargis  
Diane Bauer  
Joe Arruda  
Vicky Lefebvre

## **Regrets:**

Jerry Tymkow  
Lise Bureau

## 1. Reporting to the Committee on Teacher Workload Issues:

### **IPPs:**

- Michele Dargis: Looked at the concerns of the Joint C2 committee with respect to IPPs
- a. Frequency of IPP updates: online program (new) that merges old and new aspects that address some issues. 2 options – goal based Ipps (8 different pre-populated goals with sample bank), updated every 8 weeks during teachers would update a minimum of 1 time OR accommodations IPP (instructional, environmental,) to be reported 3 times a year.
  - b. Large # of IPPs in certain classes. With the new accommodations IPP reduces updates, if they would like sub time to work on IPPs this is an option. The onus is on the individual teacher to request sub time.
  - c. Second semester IPP Day: sub time if you have heavy amount of IPPs (teachers need to request the time through admin).
  - d. Program Issues: the new online IPP program should address these issues. (drop down menus, view of last year IPPs, checklists, bulk entering, clone IPP for CST's, auto-save, links to Alberta Ed library of strategies to help build them, ) Start-up next September 2015.
  - e. Transition Meetings: encourage transition meetings.
  - f. K&E specific classes: this is a school-based decision
  - g. Bank of goals: in the new re-design – will have 8 categories including links to examples that the teacher can click and it will directly input into the document.

### **2015 Calendar:**

Joe Arruda:

Process: draft calendar is created by district, to get feedback from teachers, support staff, parents, students. A draft calendar was then brought to the board.

- changed IPP day, PD day Jan to Feb, one less instructional day (based on feedback) generous calendar.
- Principals indicated that they would like to see Ian Jukes at the start of the year to give direction and benefit students and teachers.
- Board accepted the draft calendar
- If teachers want days at the start then we can start on the 25<sup>th</sup> instead of the 26<sup>th</sup>.

Discussion:

- It was the way it was delivered to staff is an issue (Communication)
- Teachers are upset

**MOVING FORWARD:** this is the message that should be brought to staffs:  
 \*this is not precedent setting (this will not happen every year), IPP days have been addressed, one less instructional day, PD in January moved to February, PD Fridays changed.

**Professional Growth Plan:**

This was brought to individual principals: they are open to have dialogue about individual staff members and ways of reporting success on Growth Plans to ensure they work for the staff member

**TRIBES:**

- 100% of staff do not want it at Easter. This will be taken off at a district initiative, unless schools really want it and if the request is there then there is a possibility to arrange to have this training. Individual schools will need to contact Diane for assistance.
- New Items- Emerging Workload Issues 2015

2. Communication on Committee's Progress

- To our District Staff:  
 Julie is to go to a provincial C2 committee meeting to gauge what is happening provincially.
- We have to set expectations for the committee
- Create a «Did you know» to inform people
- Diane will rework our official document to update it
- Julie, Diane and Amanda Wildman will work on something for communication with staffs. – By Easter.
- Members of the C2 committee are encouraged to communicate with staffs at staff meetings to answer questions as they arise.

- Next meeting is TBD

Meeting adjourned at 6:20 pm.